

B.A. Political Science

V- SEMESTER

Course Code: (Pol.Sci.Core: V – 5)

(5 Hours per week)

PRINCIPLES OF PUBLIC ADMINISTRATION

Module – I

Introduction

- Meaning, nature, scope and significance of Public Administration.
- Distinction between Public and Private Administration.

Module – II

Organisation.

- Meaning and principles of organisation
 - Hierarchy.
 - Unity of command.
 - Span of control.
 - Centralisation.
 - Decentralisation.
 - Coordination.

Module – III

The Chief Executive: meaning, kinds (presidential, parliamentary and collegiate) and functions.

Module – IV

- Department: Bases.
- Public corporations.
- Independent regulatory commission.

Module- V Personnel System.

- Recruitment, Training, Promotion and Morale.

Module –VI Administrative Behaviour.

- Leadership: qualities of good leadership and types of leadership.
- Public Relations : techniques of communication and role of mass media in maintaining good public relations
- Planning: Meaning, Process and its types.

References:

- Avasthi and Maheshwari.S.R.: Public Administration
- Tyagi.A.R : Public Administration
- Vishnu Bhagawan and vidhyabhushan : public administration
- C.P.Bhambri : public administration
- B.L.Fadia: public administration.

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B.A. Political Science

V- SEMESTER

Course Code: (Pol.Sci.Elective: V- 6)

(5 hrs. per Week)

PRINCIPLES OF INTERNATIONAL RELATIONS

Module – I

- Meaning, Nature, Scope and importance of International Relations.
- Approaches to the study of International Relations; a) Classical- Historical and Philosophical, b) Scientific- The Realist and Systems theory.

Module – II

- National Power: Meaning, Elements and limitations on National Power.
- National Interest: Meaning, Types and Methods of promoting national interest.

Module – III Foreign Policy.

- Meaning, Objectives, Principles and determinants of Foreign policy.
- Foreign Policies of India, USA and China

Module –IV Instruments of Foreign Policy.

- Diplomacy: Meaning, Kinds and Functions.
- War: Kinds, Causes, Effects and Remedies.
- Propaganda: Meaning and Methods.
- Economic instruments.

Module – V Control Over Inter – State Relations.

- Disarmament.
- Collective security.
- Balance of power.
- Pacific Settlement of International Disputes.
- Alliances.

Module – VI Contemporary Global Concerns

- Democracy.
- Human Rights.
- Gender justice.
- Terrorism.
- Environmental Issues.
- Nuclear Proliferation.

References:

- Palmer Perkins: International Relations - Third revised edition.
- Hans. J. Morgenthace revised by Kenneth.W.Thompson: Politics among Nations.
- Vinay Kumar Malhotra: International Relations (4th revised and enlarged edition).
- U.R.Ghai: International Politics: Theory and Practice (12th edition 2007).
- MahendraKumar: International Relations.
- Johari. J.C: International Politics.
- R.T.Jangam: International Politics (1970) allied publishers.
- H.T.Ramakrishna: International Relations 3rd edition 1993.
- Oxford University Press: Dictionary of International Relations.

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B.A. Political Science

VI- SEMESTER

Course Code: (Pol.Sci.Core : VI – 7)

(5hrs per week)

INDIAN PUBLIC ADMINISTRATION

Module – I : Indian Public Administration within the framework of the Constitution

- Parliamentary Democracy.
- Federal Nature of the Constitution.

Module – II) Structure of Central Government

- The Cabinet and Council of Ministers.
- Central Secretariat
- Cabinet secretariat – Cabinet Secretary, The Prime Minister's Office.

A) Structure of State Government

- The cabinet and council of ministers.
- State secretariat and chief secretary.

Module – III Personnel System in India

- Kinds of Public Services: All India Services, Central Civil Services and State Civil Services.
- Recruitment, Training, Promotion and Morale.
- Public Service Commissions in India: Composition and functions.
- Financial Management: Budget - Preparation Enactment and Execution.
- Comptroller and Auditor General of India.

Module – IV District Administration

- Role and importance of District Administration.
- Deputy Commissioner/ District Magistrate: powers and duties.
- Assistant Commissioner– Powers and duties.
- Tahashildar : Powers and duties.

Module – V Major Issues in Indian Administration

- Relationship between political and permanent executive.
- Ethics in Governance.
- Issue of corruption with special focus on the role of civil society in its eradication.
- Public grievances redressal authority with reference to Lok Pal, Lok Ayukta, Central Vigilance Commission and Anti-Corruption Bureau.
- Good governance and E – Governance.
- Development and environmental issues.

References:

- Sri Ram Maheshwari: Indian Administration, published by orient longman ltd, New Delhi.
- Bhushan and Bhagwan : Indian Administration, S.Chand and company ltd.
- Bidyut Chakarbarty & Prakash Chand : Indian Administration.
- Ramesh. K. Arora : Indian Public Administration: Institutions and Issues.

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B.A. Political Science

VI- SEMESTER

Course code: (Pol.Sci.Elective: VI-8)

(5hrs Per Week)

INTERNATIONAL ORGANISATIONS

Module –I

- a) Meaning, characteristics and role (functions) of International organisations.
- b) Modern Nation-State System: Meaning, Development and characteristics.

Module –II: United Nations Organisation – UNO.

- a) Establishment, Aims, objectives and principles.
- b) Principal organs and their functions.
- c) Specialised agencies.
- d) Evaluation of UNO : Achievements and failures.

Module-III: Regionalization of World Politics.

- a) Conceptualizing the role of regional systems.
- b) Some major regional organizations
 - I. EU – Establishment, Objectives and its changing face
 - II. SAARC- Establishment, Structure , Objectives, Functions and Constraints
 - III. OPEC - Composition and objectives.
 - IV. BRICS – Composition and objectives.
 - V. ASEAN – Composition And Objectives.

Module – IV : Non- Alignment Movement

- a) Meaning, Origin, Aims and Objectives.
- b) Role Of NAM in Maintaining World Peace and Security.

Module-V: International Law.

- a) Meaning, scope and sources of international law.
- b) Nature of international law or is international Law a true law?

Module – VI : Dynamics Of International Politics

- a) Decolonization, Rise of Super Powers, Cold War, Arms Race- Weapons Of Mass Destruction.
- b) Unipolarity: American Hegemony.

References:

- 1) Prakashchander and PremArora – “Comparative politics and International Relations “, 26th edition, cosmos book hives.
- 2) PremArora – The united Nations – A study of international organisation- latest revised edition- cosmos book hives (pvt ltd).
- 3) A.C.Roy : International Relations since 1919- world press private ltd.

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