

# DAVANGERE UNIVERSITY

Internal Quality Assurance Cell (IQAC), SHIVAGANGOTHRI, DAVANGERE-577007

Telephone No : 08192-208445

NO: DUD: IQAC: 2021-22/ 21

Date:03.08.2021

**Proceedings of IQAC Executive Council Meeting held on 03.08.2021 at 3PM at Syndicate Hall, Administrative Block, Davangere University, Davangere - 577007**

## Members Present:

Sl No.	Name	Designation
01	Prof. S.V. Halse Hon'ble Vice Chancellor	Chairman
02	Smt. Priyanka D. Finance Officer	Member
03	Smt. Vijayalakshmi Hiremath Syndicate Member	Member
04	Prof. Laxman P. Professor, Dept. of studies in Commerce	Member
05	Prof. Govindappa M Professor, Dept. of studies in Botany	Member
06	Prof. S M Gopinath Professor, Dept. of studies in Biotechnology	Member
07	Prof. Vadlapudi Kumar Professor, Dept. of studies in Biochemistry	Member
08	Dr. Shivaveerakumar Assistant Professor, Dept. of studies in Microbiology	Member
09	Ku. Bhagavathi H V, Student, Dept. of studies in MBA	Member
10	Dr. Shashidhar Gowdra, Parent, F/o Siddarth	Member
11	Sri. Sandesh K Chairman and Director, Nirantara scientific Pvt.	Member
12	Dr. Nagaswarupa H P NAAC Coordinator	Member
13	Prof. Gayathri Devaraja Registrar and IQAC Director	Member Secretary

### **Members Absent:**

Sl No.	Name	Designation
01	Prof. H.S. Anitha Registrar (Evaluation)	Member
02	Prof. Rangappa K B Professor, Dept. of studies in Economics	Member

### **Meeting Agenda:**

1. Preparation of Calendar of Events for the year 2021-22
2. Activities to be conducted for Calendar of Events.
3. Submission of AQAR, IIQA.
4. Preparation for AAA Visit.
5. Preparations for SSR and submission of SSR
6. Key indicator (KI's), Qualitative (QIM) and Quantitative (QnM) metrics.
7. Student Satisfactory Survey (SSS)
8. Quality assurance strategies and processes.
9. Discussion of Quality Indicator Frameworks.
10. Quality Initiatives undertaken.
11. Any other matter with the permission of chair.


### **Meeting Proceedings:**

Registrar and Director, IQAC, welcomed all the members for the meeting and requested Hon'ble Vice Chancellor to chair the meeting and placed agenda for the discussion

1. NAAC coordinator briefed about all the activities conducted by IQAC on the quality enhancement from June 2020 to till date. It was resolved to conduct more number of activities as per NAAC Criteria before the submission of SSR for the 2<sup>nd</sup> Cycle.
2. It was resolved to prepare the Calendar of events of IQAC for the year 2021-22 after the discussion with all the chairman's of the departments, Director of various boards, Finance Officer, Registrars and the Hon'ble Vice chancellor.
3. It was resolved to submit the AQAR 2020-21 before the December 31<sup>st</sup> 2021 as per the new format and guidelines of NAAC

4. The Committee decided to submit IIQA for the 2<sup>nd</sup> Cycle of NAAC as per the NAAC requirement and new guidelines before 15<sup>th</sup> of September 2021 by paying the required fees, according to the NAAC guidelines.
5. It was resolved to prepare and submit the SSR by collecting the required information for QIF and metrics under each Key Indicator of all the seven criteria.
6. It was resolved to collect the required information for QIM, QnM and Evaluative report of the Department before the submission of IIQA.
7. As per the direction of Hon'ble Vice chancellor it was decided to conduct Academic and Administrative Audit (AAA) before the 31<sup>st</sup> of August 2021. All the departments, PG centre, Constituent college and all the cells and sections of University needs to get ready with all necessary documents for the AAA visit. Therefore, it was decided to give suitable training to the concerned sections.
8. It was decided to create proper awareness on the Student Satisfaction Survey (SSS) before the submission of IIQA and SSR, department wise with the help of the concerned mentors.
9. Coordinator NAAC explained about all the quality initiatives undertaken by the IQAC like NEP 2020 implementation, CO's PO's, PSOs for the new curriculum, New courses introduced, Value Added Courses, Effective Feedback Mechanism, Mentor Mentee process, DSc, D.Litt. and Post doc call for, Code of Ethics for research, Seed money and incentives to staff and students, support facility to the research, IPRs, Skill development programs. Establishment of Innovation centers. Facilities for E-content development. Consultation policy, MoU's, Collaborations and Linkages. Maintenance Policy, IT Policy, Guidance for Competitive examinations, Alumni Association, Student and staff welfare measures, Participation in NIRF, AAA, Gender Audit, Green Audit, Code of conduct for students, teachers and staff, Best practices and Institutional distinctiveness.
10. As per the suggestion from student and parent representative, it was resolved to form student council through IQAC in the University.
11. Industry representative suggested to have quality assurance strategies and to establish processes for new Start Ups, creation of center of excellence and establishment of incubation centres faculty wise.

Finally Prof. Gayathri Devaraja, Registrar and IQAC Director thanked all the members for the active participation and discussion in the meeting.

  
Director IQAC  
**DIRECTOR**  
Internal Quality Assurance  
Davangere Univers.  
Shiv gangothri Davangere - 57.1002



**Action Taken Report**

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1. Monthly activities were conducted as per the COE of IQAC.
2. COE of IQAC was prepared and circulated to all the departments and sections of university and the same was displayed in the website.
3. Preparations for AQAR 2020-21 was initiated as per the NAAC guidelines.
4. Documents required for the IQAC was prepared and submitted for the approval of Hon'ble Vice-chancellor.
5. QIF requirements like QM and QnM was circulated and the matrix wise data was consolidated for the preparation of SSR.
6. Data required for QIF, Evaluative report of the department, profile of the University. Extended profile of the university was collected and consolidated for the online submission of SSR.
7. All Deans, Directors, Chairman's, and coordinators were informed to prepare for AAA and all required formats were circulated for the preparation of AAA visit scheduled on 30<sup>th</sup> -31<sup>st</sup> August 2021.
8. In the chairman's meeting, all the chairmen were informed to create awareness on SSS to the student's section wise through mentors before 30<sup>th</sup> September 2021.
9. The Quality initiatives were undertaken by IQAC was discussed in Syndicate, AC, Faculty, Deans, Chairman's, coordinators and staff meeting.
10. Director student welfare and students' grievance cell was informed to initiate various activity under student council Q/A.
11. Strategies for establishing start-ups, creation of centre of excellence and establishment of incubation centres faculty wise was prepared and processed for the approval from statutory bodies of university.

  
Director IQAC  
**DIRECTOR**  
Internal Quality Assurance Cell  
Davangere University,  
Shivagangothri Davangere - 577002.