

Date: : :2017

From:

Full Communication Address with
Telephone /Mobile / Fax No. & E-mail ID

To:

The Registrar
Davangere University
Shivagangothri,
DAVANGERE – 577 002.

Sir,

On behalf of the (Name of the Trust / Society / Govt.)
..... I hereby submit this application for starting a new
college/course in to be Affiliated/Affiliated to Davangere
University. The College / Course is proposed to be started from the Academic Year 2018-19.

In support of this application I am enclosing a copy of the resolution passed by the Society /
Trust / Govt.

I am furnishing the information in the filled-in proforma and enclosure as required under
Section 59(3) of the Karnataka State Universities Act 2000 and its relevant Statutes. I will supply
additional information if called for by the University or any of its committees appointed to inquire
into our proposal.

I hereby assurance that on behalf of the Society / Trust / Govt. that all the conditions
imposed or proposed to be imposed by Davangere University, for the maintenance of efficiency in
academic standard and discipline in the college and that all the directions given by the
University/Government from time to time will be strictly complied with I also assure that on behalf
of the Society/ Trust/ Govt. that the college will fully abide by the conditions of the University/
Government by extending its infrastructure facility for the purpose of holding University/
Government examination valuation and other academic and extracurricular activities.

The Affiliation fee of Rs. remitted to Affiliation Account
No.64050645885 through National Electronic Fund Transfer (NEFT) to the State Bank of India,
Davangere University Campus, Shivagangothri, Davangere – 577 002, Challan is enclosed herewith.

Thanking you,

Yours faithfully,

Signature of the President or Secretary of
the
Trust/Society/ Govt. authority with seal

Note: (D.D/Cheque will not be accepted).

DAVANGERE UNIVERSITY

Statement showing the amount of affiliation fees paid to Davangere University fund for the
Year 2018-19

Proposed College / Institution Name & Address	Temporary Affiliation			Amount remittance to Bank	
	Courses	Languages	Optional Subjects	NEFT Challan No. & Date	Amount

Signature of the President or Secretary of the
Trust/Society/ Govt. authority with seal

Date: : :2017

From:

Full Communication Address with
Telephone /Mobile / Fax No. & E-mail ID

To:

The Registrar
Davangere University
Shivagangothri,
DAVANGERE – 577 002.

Sir,

I wish to submit this application for grant of / Renewal of / Extension of / New Permanent / Renewal of Permanent Affiliation to the courses mentioned below for the Academic Year 2018-19 in..... College / Institution.

College / Institution Name & Full Postal Address	Renewal Temporary / Permanent Affiliation			Additional New Course / Combination Languages etc.			Amount remittance to Bank	
	Courses	Languages	Optional Subjects	Courses	Languages	Optional Subjects	NEFT Challan No. & Date	Amount

I am furnishing the following information in the filled in proforma & enclosure as required under Section 59 of the Karnataka State Universities Act 2000 and its relevant Statutes.

I also assure that on behalf of the Society / Trust / Govt. that all the conditions imposed or proposed to be imposed by Davangere University for the maintenance of efficiency of the college and / or the maintenance of the academic standards will be fully implemented and all the directions given by the University/ Government from time to time will be strictly implemented. I also further assure that on behalf of the Society/ Trust/ Govt. that the college will fully abide by the directions of University/ Government by extending its infrastructure facility for the purpose of holding University examination, valuation and other academic and extracurricular activities.

The Affiliation fee of Rs..... remitted to Affiliation Account No.64050645885 through National Electronic Fund Transfer (NEFT) to the State Bank of India, Davangere University Campus, Shivagangothri, Davangere – 577 002, Challan is enclosed herewith.

Thanking you

Yours faithfully,

Signature of the Principal

Note: (D.D/Cheques will not be accepted).

College / Institution Name & Full Postal Address	Renewal Temporary / Permanent Affiliation			Additional New Course / Combination Languages etc.		
	Courses	Languages	Optional Subjects	Courses	Languages	Optional Subjects


DAVANGERE UNIVERSITY

Office of the Registrar, Shivagangothri, Davangere – 577 002, Karnataka

APPLICATION FOR AFFILIATION FOR THE ACADEMIC YEAR 2018-19

University Notification	:	No.DU/CDC/Affn./803(3384)/2017/231 /4202. Date: 04.09.2017.
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PART - 1

1	Application Number	
2	Name of the Affiliating University	
3	Name of the Institution	
4	College Code	

I DETAILS OF PARENT ORGANIZATION :

1	Name of the Trust/Society	
2	Address of the Trust / Society	
3	Village/Town/City	
4	District	
5	PIN	
6	STD Code	
7	Land Line Number	
8	Fax	
9	E-mail Id	
10	Website	
11	Name of the President/Chairman	
12	Address of the President/Chairman	
13	Village/Town/City	
14	District	
15	PIN	
16	STD Code	
17	Land Line Number	
18	Mobile Number	
19	E-mail Id	

II INSTITUTION DETAILS :

1	Name of the Institution	
2	Address of the Institution	

3	Village/Town/City	
4	District	
5	PIN	
6	STD Code	
7	Land Line Number 1	
8	Fax	
9	E-mail Id	
10	Web site	
11	Year of Establishment	
12	Year of first affiliation to the University	
13	Type of Institution	
14	Minority Institute?	
15	Type of Minority	
16	Name of the Minority	
17	SC/ ST Institute?	
18	Women Institute?	
19	Any Other	
20	Bank Account Number	
21	Name of the Bank and Branch	
22	IFSC Code	
23	Address of the Bank	
24	PAN Number	
25	2 (f) Status	
26	12 (B) Status	

III	APPLICATION DETAILS (Select from the below) :	
1	Application for	1. New College 2. Extension / Renewal of Temporary Affiliation 3. Permanent Affiliation 4.New Course 5. Increase in Intake 6. Reduction in Intake 7. Change of name of the Institute 8. Conversion of Women's Institution into Co-Ed Institution 9.Conversion of Co- Ed Institution into Women's Institution 10. Closure of Course 11. Renewal Permanent Affiliation

IV	DETAILS OF GOVERNING COUNCIL :					
1	GOVERNING COUNCIL MEMBERS (List) :					
	Title	Name	Father's Name	Designation	Contact Number	E-Mail Id

2	No. of times the Governing Council meeting is convened in the last academic year	Dates	<i>For maximum of 5 meetings</i>							
3	List of Other Institutions managed by the Trust/Society\									
	Sl. No	Name	Address of Institution	Year of Establishment	Type of Programme offered	Affiliating / Recognition Authority/Apex Body	Type of Land/Building	Area	Survey No	

V		DETAILS OF THE PRINCIPAL:	
1	Name		
2	Father's Name		
3	Date of birth		
4	Address		
5	Village/Town/City		
6	District		
7	PIN		
8	STD Code		
9	Landline Number		
10	Fax		
11	Mobile Number		
12	E-mail Id		
13	Doctorate degree		
14	Master's degree		
15	Bachelor's degree		
16	Other qualifications		
17	Date of joining the Institute as Principal		
18	Appointment type: 1. Permanent, 2. Temporary, 3. In-charge, 4. Deputation		

19	Experience	Total	
		Teaching	
		Industry	
		Research	
20	Books published as single author/co-author or as editor	Total Number	
21	Published Papers in National Level Journals	Total Number	
22	Published Papers in International Level Journals	Total Number	
23	Articles/Chapters published in Books	Total Number	
24	Full Papers in Conference Proceedings		
25	Ongoing Projects/Consultancies		
26	Completed Projects/Consultancies		
27	Research Guidance	Degree	Total Number
		M.Phil. or equivalent	
		Ph.D. or equivalent	
28	Research candidates Guiding	Degree	Total Number
		M.Phil. or equivalent	
		Ph.D. or equivalent	
29	Training Course, Teaching-Learning – Evaluation Technology Programmes, Faculty Development Programmes Attended(not less than one week duration)	Total Number	
30	Papers presented in Conferences/Seminars/Workshops/Symposia	Total Number	
31	Invited Lectures delivered and Chairmanships at International/National/Regional/Local conference/seminar, etc.	Total Number	

VI	NEW COLLEGE					
1	Justification for the establishment of the College					
2	Type of programme proposed to be provided					
3	PROPOSAL DETAILS					
	Programme	Level	Course/ Combination	Proposed Intake	Approval from approving body for the Current Year	
	UG				Approving bodies UGC, Govt., AICTE, NCTE, RCI, DEC. CoA, BCI, ICRW, Any other	
	PG					

4	DETAILS OF OTHER INSTITUTIONS WITHIN 10/50 Kms., SURROUNDING :					
4(i)	Existence of Institution within 10/50 Km surrounding					
	Sl. No	Name of the Institution	Address	Name of the Organization	Distance between proposed and Existing Institution	Type of Programme offered
4(ii)	Nearby Junior Colleges which are expected to feed the proposed College					
	Sl. No.	Name of the Institution	Address	Name of the Organization	Distance between proposed and Existing Institution	Type of Programme offered

PART - 2											
VII	LAND DETAILS (For new college also) :										
	Sl. No	Location	Land ownership details	Total area (in Sq. Mtrs.)	Land Registered in the Name of	Land registration date	Registration Number	Survey Number	Mortgaged Land	Purpose of Mortgage	Land Use Certificate date

VIII	PROGRAMME & COURSE DETAILS:												
	Programme	Level	Course	FT/ PT	Year of Starting	Course Duration	Current Intake	Number of Students Admitted	Proposed Intake	Applied for	Accreditation status	Validity of Accreditation	
												From	To

IX BUILDING DETAILS (For new college also)	
1	Building Status
2	No. of Buildings in the campus
3	Total built up area Planned (in Sqm)
4	Total built up Area ready (in Sqm)
5	Total Instructional area (Carpet Area) ready (in Sqm)
6	Total Administrative area (Carpet Area) ready (in Sqm)
7	Total Amenities area (Carpet Area) ready (in Sqm)
8	Total Circulation area ready (in Sqm)

X INSTRUCTIONAL DETAILS Add separately for each Course(Department) & Level wise (For new college also)									
	Programme	Level	Course	Building Number	Building Name	Room Type	Total Number of Rooms	Total Carpet Area (Sqm)	Total number of Rooms Available in each Course(Department)to be displayed
		UG							
		PG							

XI ADMINISTRATIVE AREA (For new college also)						
	Building Number	Building Name	Room Type	Total Number of Rooms	Total Carpet Area (Sqm)	Total number of Rooms Available to be displayed
1			Main Administrative Office			
2			Principal/Director's Office			
3			Board Room			
4			Exam Control Room			
5			Security			
6			Placement Office			
7			Faculty Room			

XII AMENITIES AREA (For new college also)				
	Building Number	Building Name	Area Type 1. Corridors, 2. Other Common Are	Total Area (in Sqm)

PART-3									
XIV LABORATORY DETAILS Add separately for each Course(Department) & Level wise (For new college also)									
	Programme	Level	Course	Name of the LAB	Equipment's in the LAB as per Scheme and Syllabus	No. of PCs available	Amount spent till date (in Lakhs)	Budget for the current Year (in Lakhs)	First Aid Facility 1. Yes 2.No

XV LIBRARY DETAILS (For new college also)							
	Programme	Titles	Volumes	International Journals	National Journals	E-Journals	Member of E-consortium
				If Yes, then Available is to be displayed, else Not-Available	If Yes, then Available is to be displayed, else Not-Available	If Yes, then Available is to be displayed, else Not-Available	If Yes, then Member is to be displayed, else Not-Member

XVI LIBRARY FACILITIES (For new college also)												
	Working Hours		Investment till the Date (in Lakhs)	Budget for current Year (in Lakhs)	Area (in Sqm)	Reading Room Capacity (in Numbers)	Reprographic Facility	Library Networking	No. of Multimedia PCs	Type of Access	Library Management Software	Bar Code or RF Tab book handling
	From	To										

XVII e- JOURNALS					
	Programme	Publisher	Subscription		Amount (in Lakhs)
			From	To	

XVIII COMPUTATIONAL FACILITIES (For new college also)												
No. of PCs for Students	No. of PCs for Faculty	No. of PCs in Administrative Block	No. of PCs in Language Lab	Total No. of PCs available in the College	No. of Printers	No. of Legal System Software's	No. of Legal Application Software's	Internet Band Width (in Mbps)	Name of the Service provider	No. of PCs Connected to LAN	Internet Contention Ratio	Wi-Fi Facility (Available /Not-Available)

XIX	HOSTEL FACILITIES (For new colleges also)														
	Number of rooms having 1 Student/room	Tariff	Number of rooms having 2 Students/room	Tariff	Number of rooms having 3 Students/room	Tariff	Number of rooms having 4 Students/room	Tariff	Number of rooms having more than 4 Students /room	Tariff	If any other please specify	Total No. of students in the Hostel	Backup Supply (Yes/ No)	Library (Yes/ No)	Internet Facility (Yes/ No)
Boys													If YES, then Available is to be displayed	If YES, then Available is to be displayed	If YES, then Available is to be displayed
Girls													If YES, then Available is to be displayed	If YES, then Available is to be displayed	If YES, then Available is to be displayed

PART - 4		
XX	FACULTY DETAILS	(For new college also but identified) (Fill for Each Faculty Member separately)
1)	Department / Course of	
	Name	
	Father's Name	
	Date of birth	
	Gender	
	Designation	
	Date Of Appointment	
	Appointment type	
	Doctorate degree	
	Master's degree	
	Bachelor's degree	
	Any other	
	Experience	Total
		Teaching
		Industry
		Research
	Books published as single author/co-author or as editor	
	Published Papers in National Level Journals	
	Published Papers in International Level Journals	
	Training Course, Teaching-Learning – Evaluation Technology Programmes, Faculty Development Programmes	
	PF Number	
	PAN	
	Pay Scale	
	Basic Pay (in Rs)	
	Gross Salary (in Rs)	
	Awards	
	e-mail	
	Mobile Number	
2)	Faculty Student Ratio	

XXI STAFF DETAILS (For Each Staff) (Fill for each staff separately)		
Department		
Name		
Father's Name		
Date of birth		
Gender		
Designation		
Date Of Appointment		
Appointment type		
Designation		
Date of Joining the Institution		
Master's degree		
Bachelor's degree		
Diploma		
Any other		
	Total	
	Institute	
Experience	Industry	
	Research	
Training Course Attended (not less than one week duration)	Total No.	
PF Number		
PAN		
Pay Scale		
Basic Pay (in Rs)		
Gross Salary (in Rs)		
Awards		
e-mail		
Mobile Number		

XXII DETAILS OF LIBRARY STAFF, PHYSICAL EDUCATION & PLACEMENT STAFF (For Each Staff) (Fill for each staff separately)	
Name	
Father's Name	
Date of birth	
Gender	
Designation	
Date Of Appointment	
Designation	
Date of Joining the Institution	
Appointment type	
Doctorate degree	
Master's degree	
Bachelor's degree	
Any other	
Experience	Total
	Teaching
	Industry
	Research
Books published as single author/co-author or as editor	
Published Papers in National Level Journals	Total No.
Published Papers in International Level Journals	Total No.
Training Course, Teaching-Learning –Evaluation Technology Programmes, Faculty Development Programmes	Total No.
PF Number	
PAN	
Pay Scale	
Basic Pay (in Rs)	
Gross Salary (in Rs)	
Awards	
Email	
Mobile no	

XXIII. STUDENTS DETAILS																																														
1 <i>ADMISSION DETAILS</i>																																														
	Year	Approved Intake	No Of students Admitted	No Of students Admitted Under	SC		ST		CAT-I		2A		2B		3A		3B		PH		EXSM		PDF		371(J)		GM		No of Karnataka Students		No of non-Karnataka Students		No of Foreign Students		No. of JK-Migrant Students		NCC		NSS		Sports		Total			
					B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G		
1.2.	Y																																													
1.2.	Y-1																																													
1.2.	Y-2																																													
1.2.	Y-3																																													
1.2.	Y-4																																													

2 EXAMINATION RESULTS											
DEPARTMENT OF		Enclose separately for each department (Y-Current Year)									
For the Year of	Level	Semester	No of Students Appeared	No of Students Passed	Pass%	No of FCD	No of Ranks	Rank Position	No Of MPC Booked	Only First year (I and II semester) and Final Year Results may be taken into report	
Y		I									
		II									
		III									
		IV									
		V									
		VI									
Y-1		I									
		II									
		III									
		IV									
		V									
		VI									
Y-2		I									
		II									
		III									
		IV									
		V									
		VI									
Y-3		I									
		II									
		III									
		IV									
		V									
		VI									

PART-5**XXIV FEE STRUCTURE**

	Programme	Level	Course	Admission Quota	Approved Tuition Fee	Other fees	Total Fees
		UG					
		PG					

3 PLACEMENT DETAILS (Y- Current Year)

	For the Year	Total No. of Eligible Candidates	Branch	No. of Candidates Placed	Average Pay
	Y				
	Y-1				
	Y-2				
	Y-3				
	Y-4				

XXV FINANCIAL DETAILS FOR THE CURRENT YEAR

1	Income	
1.1	Funds from Central Government	
1.2	Funds from State Government	
1.3	Funds from approving body	
1.4	Funds from UGC	
1.5	Funds from other Bodies	
1.6	Funds from Donations	

1.7	Funds from Student Fees	
1.8	Funds from other / Internal Revenue	
	TOTAL	

2	Expenditure	
2.1	Teaching Staff Salary	
2.2	Non-teaching Staff Salary	
2.3	Remuneration to Visiting/Guest Faculty	
2.4	Library	
2.5	Equipment	
2.6	Building Maintenance	
2.7	Consumables	
2.8	Other	
	TOTAL	

3		Expenditure incurred in the Last 5 years towards Library, Equipment and Furniture (in Lakhs)					Y- Current year
3.1	Library	Titles	Y-4	Y-3	Y-2	Y-1	Y
		Volumes					
		National Journals					
		International Journals					
3.2	Equipment						
3.3	Furniture						
3.4	TOTAL						

XXVI		Financial Position			
1	Fixed Deposit in the name of the Trust/Society/ College	Bank Name	Amount	Date of Maturity	
2	Current / S.B. Accounts	Bank Name	A/C Number	Bank balance	
3	Loans, if any (Provide details)				

XXVII Prevention Measures											
1 ANTI-RAGGING COMMITTEE											
	Title	Name	Father's Name	Designation	Profession	Address	Associated with	Mobile Number	STD Code	Land Line Number	e- mail Id
2 ANTI-RAGGING SQUAD											
	Title	Name	Father's Name	Designation	Profession	Address	Associated with	Mobile Number	STD Code	Land Line Number	e- mail Id
3 ANTI-SEXUAL HARRASHMENT COMMITTEE											
	Title	Name	Father's Name	Designation	Profession	Address	Associated with	Mobile Number	STD Code	Land Line Number	e- mail Id
4 ANTI-SEXUAL HARRASHMENT SQUAD											
	Title	Name	Father's Name	Designation	Profession	Address	Associated with	Mobile Number	STD Code	Land Line Number	e- mail Id

PART-6		
XXVIII	COMPLIANCE STATUS AGAINST THE OBSERVATION OF THE LIC VISITS	
1	For the Year (Y-1)	
	Observations	Compliance status
2	For the Year (Y-2)	
	Observations	Compliance status

XXIX Curricular Aspects										
3.1	Vision and Mission Statement and Institutional goals									
3.2	How frequently is the syllabus for various courses offered by your University revised and upgraded?									
3.3	What are the steps taken to introduce learner-centric programs?									
4	Teaching- Learning and Evaluation									
4.1	How do you assess students' knowledge, needs, and skills before the commencement of teaching programme?									
4.2	How learning is made 'student-centric'?									
4.3	What are the mechanisms adopted for self- appraisal of Faculty?									
5	Research, Consultancy and Extension 1. Yes 2.No									
5.1	Is there a Research Committee to facilitate and monitor research activities?									
5.2	How does the college promote interest and participation of students in research activities through its academic programs?									
6	Student support and progression									
6.1	Mechanism developed to get feedback from students. Provide feedback analysis and action taken									
6.2	Details of dropout	Program	Course	Level	Gender	Y-3	Y-2	Y-1	Y	Reason
6.3	Do you have Alumni Association in your college? If yes, frequency of interactions and nature of feedback support.									
7	Governance and Leadership									
7.1	How is the administration of your college decentralized? Please provide organizational chart and specify the roles and responsibilities starting from the top most officers.									
7.2	What measures has your college taken in the last three years to translate quality to its various administrative and academic units? (IQAC, Academic Audit Cell, etc)									

8	<i>Innovative and Best Practices</i>	
8.1	What mechanisms have been developed by your college for Quality Assurance within the existing Academic and Administrative units	
8.2	What initiatives have been taken by your college to promote Best Practices? How does your college ensure that the Best Practices have been internalized? Specify the results, if any.	
8.3	What intervention strategies have your college adopted to promote the overall development of students from disadvantaged sections? Please provide their incremental growth in the last three years.	
8.4	Is there any internal mechanism for analyzing student feedback on the performance of the college to arrive at student satisfaction index? Please provide the supporting documents for the previous academic year.	

PART-7		
XXX	OTHER FACILITIES (Please Fill up YES/NO)	
1	Potable Water Supply	
2	Institution Website	
3	Notice Boards	
4	Bank / ATM	
5	Staff Quarters	
6	Backup Electric Supply /Capacity	
7	General Insurance for Institution	
8	Group Insurance for employees	
9	Insurance for students	
10	Public Addressing System	
11	Projectors in Class Rooms	
12	Telephone & Fax	
13	All Weather Approach (Motorized Road)	
14	Medical & Counseling Facility	
15	Fire extinguisher	
16	Transport Facility	
17	CCTV Security	
18	HRMS Software	
19	First Aid Facility	
20	Sewage Disposal System	
21	Vehicle Parking	
22	Language Laboratory (Minimum 25 PCs up to total intake of 1000. Further additional 25 PCs per intake of 1000):	
23	Playground	
24	Canteen facility	
25	Student Welfare officer	
26	Medical facilities for boys and girls	
27	N.S.S. Activity	
28	NCC activity	
29	No. of Xerox Machine available	
30	EMIS	

XXXI DETAILS OF THE COURSES AFFILIATED TO OTHER UNIVERSITIES OFFERED BY THE TRUST/SOCIETY IN THE SAME CAMPUS WITHIN THE JURISDICTION OF THE UNIVERSITY									
	Programme	Level	Course	FT/PT	Year of Starting	Course Duration	Current Intake	Number of Students Admitted	

XXXII GENERAL INFORMATION						
1	Working Hours of the institute		UG		PG	
			From	To	From	To
		1st shift				
		2nd Shift				
		Part time				
2	No. of working days per week					

XXXIII DETAILS OF FEE PAID					
	Bank Name	Bank Branch	Mode of Transaction	Transaction Id	Date

XXXIV	ANY OTHER INFORMATION THE INSTITUTION WISHES TO FURNISH

XXXV	DECLARATION	
	<ol style="list-style-type: none"> Trust/Society will not offer any courses affiliated to any other Universities in the same campus from the academic year _____ and onwards. The Institute will abide by the rules and regulations of the University as applicable from time to time. Any changes in faculty position will be intimated to University from time to time The Institute will abide by the conditions laid down by the University as applicable from time to time. The facts furnished above are true to the best of our knowledge 	
	<p align="center">President/Chairman / Secretary of the Trust/Society</p> <p align="center">(Signature with seal)</p>	<p align="center">Principal/Director</p> <p align="center">(Signature with seal)</p>
	<p>Date :</p> <p>Place :</p>	
	<p>Note* Any Changes in the format shall be incorporated issued by the State Govt./Apex Bodies time to time</p>	