

3
DAVANGERE UNIVERSITY



Malpractice Case Report Form

PART - I

Exam Centre

Course..... Subject..... Paper Code.....

Name of the Candidate.....

Reg. No.

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IMPORTANT

The Reports and other documents shall be sent by registered post acknowledgement due, or through the squad, addressed to the Register (Evaluation) by name. The packet containing the report and answer book etc., shall be superscribed "stary answer book" in block capitals.

Sri.....
Register (Evaluation)
Davangere University
Shivangotri
Davangere - 577 002

Dear Sir,

1. I am sending herewith a case of Malpractice by.....(name) son/daughter of who was a student of..... College, bearing Reg. No..... and who is appearing for the Examination at my centre.
2. The case took place in Room No.....at about..... on.....20.....
3. The distance between the offending candidate and the invigilator's table was.....
4. The report of the invigilator is in Part-II A Squad Member Part II B and my detailed report is in Part-IV.
5. The statements of the candidate (Part III of the report form) involed is enclosed at page...../* The candidate refused to give statement.
6. A copy of the certified plan of seating arrangements is at page.....
7. The materials seized are at page.....are attested by me and the Room Invigilator.
8. The answer book is at page.....along with a copy of the question paper.
9. The concrned invigilator's Diary is at page.....
10. The Candidate's Permanent Address in
11. Squard Member's Name & Address
(in case the malpracrice is detected by squad member)
12. Invigilator's Name & Address
- Relieving Invigilator's Name & Address

*Strike out whichever is not applicable
*The report is to sent on the same or the next day posively

Yours Faithfully,

Place.....

Date.....

Chief Superintendent

PART - II



REPORT OF THE INVIGILATOR

- Note :** (i) Strike out paragraphs which are not applicable to you.
(ii) All the statement made by you should be based on personal knowledge.
(iii) Make an entry separately in the invigilator's Diary regarding the malpractice report made by you.

1. The statement given by me is based on my personal knowledge.
2. Before the commencement of the examinations. I warned the candidates "you should search your pockets desks and benches and hand over to me any paper book or note which you may find therein before starting answer your paper of examination". This warning was given individually to late comers also.

While I was supervising on.....20at about (Indicate time) I detected this case of Malpractice in Room No..... The candidate's Register Number is..... I give below the detailed facts of the case.

Invigilator's Signature

PART - IIB

REPORT OF THE SQUAD MEMBER WHO DETECTED THE MALPRACTICE

While I was supervising on.....20..... at about.....
(Indicate time) I detected this case of Malpractice in Room No..... The candidate's Register Number is I give below the detailed facts of the case.

Squad Members Signature

Name.....

Address.....

.....

.....

Date.....

PART - III**STATEMENT OF THE CANDIDATE**

(STATEMENT OF THE CANDIDATE SHALL BE OBTAINED
FROM THE CANDIDATE BY THE CHIEF SUPERINTENDENT)

- Note :** (i) The candidate shall be asked in the presence of a responsible witness, such the observer or senior member of the staff to give his/her statement, the statement shall be in the candidates given handwriting and shall be signed by the candidates and attested by the witness and Chief Superintendent.
- (ii) If the candidate refuses to give the statement, then the candidate shall be asked to record his/her refuses to do so then fact shall be noted duly witnessed by two members of the Supervisory Staff including the observer (where appointed).

PART - IV

DETAILED NARRATIVE REPORT OF THE CHIEF SUPERINTENDENT

(other than recorded in page 1)



Place.....

Date.....

Signature of the Chief Superintendent